



Application for Staff Employment

His Branches operates as a community health center with clinics in the 19th Ward and Beechwood communities within the City of Rochester. We exist to show God's love to the world by partnering with others to bring **hope, healing, and restoration** to our community through medical care and community development. We seek to live out this mission by employing and empowering a staff and leadership dedicated to our core values:



Love - Motivated by Christ's sacrificial love for us, we look for real life opportunities to share his love with our neighbors.

Service - Dedicated to using the skills God has given us, we work for the physical, mental, social, and spiritual healing of our patients.

Community - Located within the City of Rochester, we pursue health and economic equity for all people and the good of our neighborhoods.

Dignity - Committed to recognizing the value of every person, we create a safe space to meet each individual's needs as uniquely and specifically as possible.

Applicant Information:

Name _____ Date _____

First Middle Last

Address _____

City _____ State _____ Zip _____

Home Phone (____) _____ Cell Phone (____) _____ Email _____

Position Desired _____ How did you learn about it? _____

Prefer: Full-time _____ Part-time _____ Either _____

Earliest Date you can Begin _____ Salary Range Preferred _____



Education:

	Years completed	Name of School	Degree	Major
High School	1 2 3 4	_____		
College	1 2 3 4	_____		
Graduate	1 2 3 4	_____		

*Skills/Training/Certifications: *(please note if you are bilingual) _____

Work History:

List in order your current or most recent employment. Even if you are submitting a resume, this part of the application is required.

Most recent job:

Dates of Employment (month & year) From _____ to _____ Full-time Part-time

Name and Location of employer: _____

What was your Title or position? _____

Supervisor's name: _____ Phone _____

May we contact? Yes No If no, explain: _____

Reason for leaving _____

Job Responsibilities _____

Previous job:

Dates of Employment (month & year) From _____ to _____ Full-time Part-time

Name and Location of employer: _____

What was your Title or position? _____

Supervisor's name: _____ Phone _____

May we contact? Yes No If no, explain: _____

Reason for leaving _____

Job Responsibilities _____

Professional References:

Give below the names of three coworkers or supervisors who are not family members, who have known you for at least one year.

Name	Relationship	Phone	Email
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Are you authorized to work in the United States? Yes No

Do you know of any reason why you cannot perform the essential functions of the job for which you are applying, with or without reasonable accommodation? Yes No If yes, explain:

**** An affirmative answer to these questions does not automatically preclude you from being considered for employment.***

Agreement with His Branches Philosophy:

Have you carefully read the His Branches summary, mission and values which were stated above, and can you agree to work effectively and happily toward this mission as a staff member of His Branches?

Yes No

Please express in writing your purpose for seeking a position at His Branches, and indicate how your personal views relate to the values of His Branches.

I hereby affirm that the information provided on this application (and accompanying resume) is true and complete to the best of my knowledge. I also understand that falsified information will disqualify me from further consideration in employment and constitute a reason for dismissal. I authorize His Branches Inc. to obtain information from my present and previous employers, references and such other sources as the organization determines to be reasonably necessary in connection with my employment.

Signature

Date

The NYS Human Rights Law makes it illegal for an employer to discriminate against an employee or job seeker because of his or her age, creed, race, color, sex, sexual orientation, national origin, marital status, disability, military status, domestic violence victim status, criminal or arrest record, or predisposing genetic characteristics.

Thank you for your interest in joining our team! Once your application is complete, you may drop off at our locations or email to Administrative Project Manager, Susan Kerr: skerr@hisbranches.org.